



## Time Sheet

Candidate Name	<input type="text"/>	Week Ending	<input type="text"/>
Company Name	<input type="text"/>	Site Name	<input type="text"/>

Please ensure timesheets are submitted no later than 4pm each Monday for payment the following Friday

Day	Start Time	Finish Time	Less Breaks	Total Hours Worked
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				
Total Hours				<input type="text"/>

PAYE:	<input type="text"/>
Composite Company	<input type="text"/>
LTD Company	<input type="text"/>

### FOR TEMPORARY WORKERS

I hereby certify that the above is a correct record of the hours worked & that I accept the conditions of work supplied to me

Print Name:

Signed:

Date: //

### FOR CLIENT

I hereby certify that the total hours shown above are a correct record of the hours worked by the temporary worker & I accept the Terms & Conditions for the Introduction of temporary staff.

Print Name:

Signed:

Date: //

### JP ENERGY

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